PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A & Eatonton, GA 31024

Agenda Tuesday, February 16, 2021 \diamond 6:30 PM Putnam County Administration Building – Room 203

Opening

- 1. Welcome Call to Order
- 2. Approval of Agenda
- 3. Invocation Pastor Jonathon Dawson, LakePoint Community Church
- 4. Pledge of Allegiance (JW)
- 5. Special Presentation Alice Walker Books

Code of Ordinances Public Hearing

6. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 6 (Alcohol), Chapter 66 (Zoning), and Appendix D (Short Term Vacation Rental)

Regular Business Meeting

- 7. Public Comments
- 8. Consent Agenda
 - a. Approval of Minutes February 5, 2021 Regular Meeting (staff-CC)
 - b. Approval of Minutes February 5, 2021 Retreat (staff-CC)
 - c. Approval of 2021 Alcohol Licenses (staff-CC)
- 9. Approval of Right-of-Way Permit Applications from Ficoa Communications for work on Old Phoenix Road NE and Pea Ridge Road SE (staff-CC)
- <u>10.</u> Approval of Right-of-Way Permit Applications from ESG for work on Pea Ridge Road and Glenwood Springs Road (staff-CC)
- 11. Recommendation for Appointment to the Hospital Authority Post 4 (staff-CC)
- 12. Approval of Fire Truck Purchase Pierce 100' Midmount Tower on Velocity Chassis (staff-FC)
- 13. Authorization for Chairman to sign Technical Assistance letter to MGRC regarding zoning map updates (staff-P&D)

Reports/Announcements

- 14. County Manager Report
- 15. County Attorney Report
- 16. Commissioner Announcements

Closing

17. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public exceet by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

6. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 6 (Alcohol), Chapter 66 (Zoning), and Appendix D (Short Term Vacation Rental)

EXPLANATION OF DOCUMENTS:

Red language equals added text. Struck through language equals deleted text.

Chapter 6 - ALCOHOLIC BEVERAGES

Sec. 6-61. - Additional requirements applicable to licenses for the retail package sale of malt beverages and/or wine.

- (a) Before any retail package sale of malt beverages and/or wine license is granted, the applicant must post with the board of commissioners, along with his application, a performance bond with an insurance company as surety. Such bond is to be conditioned requiring the faithful observance and performance by the licensee of the rules and regulations contained in this division. Upon the violation of this division, or any part thereof, the amount of the bond to be forfeited will be determined by the seriousness of the violations as determined by the board of commissioners. Such bond is to be approved by the board of commissioners and shall be properly executed. Such bond shall be in the amount of \$300.00.
- (b) The annual fee for a retail package sale of malt beverages license shall be based on a schedule developed by the Putnam County Clerk's Office. Such fee shall be payable to Putnam County. \$150.00 per annum or in the case of a new business, a portion thereof based on the number of months remaining in that initial calendar year.
- (c) The annual fee for a retail package sale of wine license shall be based on a schedule developed by the Putnam County Clerk's Office. Such fee shall be payable to Putnam County. \$150.00 per annum or in the case of a new business, a portion thereof based on the number of months remaining in that initial calendar year.

(Amend. of 2-18-2003; Ord. of <u>7-19-2016(1)</u>)

Sec. 6-91. - Additional requirements applicable to licenses for the retail package sale of distilled spirits.

- (a) No retailer shall sell or offer for sale or display or keep in stock, at his place of business where distilled spirits are offered for sale, any other products or commodity except the following:
 - (1) Malt beverages and wines, when properly licensed;
 - (2) Beverages containing no alcohol commonly used to dilute distilled spirits;
 - (3) Tobacco products;
 - (4) Ice to be sold in sealed containers only;
 - (5) Paper, styrofoam or plastic cups.
- (b) No beverages of any kind may be opened or consumed in such place of business.

- (c) Only one retail package sales of distilled spirits license shall be issued to any one person in the county.
- (d) All licensed retailers shall sell or offer to sell in the original unbroken package only.
- (e) The annual fee for a retail package sale of distilled spirits license shall be based on a schedule developed by the Putnam County Clerk's Office. Such fee shall be payable to Putnam County. \$2,400.00 per annum or in the case of a new business, a portion thereof based on the number of months remaining in that initial calendar year.

Sec. 6-121. - Additional requirements applicable to licenses for the retail consumption on premises of malt beverages, wine, and distilled spirits.

- (a) The annual fee for a retail consumption on the premises of malt beverages and/ or wine license shall be based on a schedule developed by the Putnam County Clerk's Office. Such fee shall be payable to Putnam County. \$300.00 per annum or in the case of a new business, a portion thereof based on the number of months remaining in that initial calendar year. Nonprofit organizations that have been approved by the Internal Revenue Service for taxexempt status are exempt from this fee.
- (b) The annual fee for a retail consumption on the premises of distilled spirits license shall be based on a schedule developed by the Putnam County Clerk's Office. Such fee shall be payable to Putnam County. \$500.00 per annum or in the case of a new business, a portion thereof based on the number of months remaining in that initial calendar year. Nonprofit organizations that have been approved by the Internal Revenue Service for tax-exempt status are exempt from this fee.
- (c) No person or corporation who holds a retail consumption on the premises license shall operate a business or other enterprise involving the sale of any alcoholic beverage in such a manner so as to create, promote, suffer or otherwise permit the disruption or disturbance of the quiet enjoyment of the owners of properties located in the same vicinity and general neighborhood of the business premises of the licensee.
- (d) The using, operating or permitting to be played, of any radio receiving set, musical instrument, tape player, phonograph or other machine or device for the producing or reproducing of sound in such manner to disturb the peace, quiet and comfort of the neighboring inhabitants or at any time with louder volume than is necessary for the convenient hearing for the person or persons who are in the area, room, vehicle or chamber in which such machine is operated and who are voluntary listeners thereto. The operation of any such set, instrument, player, phonograph, machine or device between the hours of 11:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at a distance of 150 feet from the building, structure or vehicle in which it is located shall be prima facie evidence of a violation of this article.
- (e) Yelling, shouting, hooting, whistling or singing, particularly between the hours of 11:00 p.m. and 7:00 a.m., or at any time or place so as to disturb the quiet, comfort or repose of persons in any office, or in any dwelling, hotel or other type of residence, or of any persons in the vicinity shall constitute a violation of this code section.

- (f) No person or corporation who holds a retail consumption on the premises license shall operate a business or other enterprise involving the sale of any alcoholic beverage in such a manner which results in a public nuisance or which is injurious to the public health, safety, or comfort of the citizens of the county.
- (g) Each licensee shall ensure and make provision for adequate parking for licensee's patrons on or in close proximity to the licensed premises and shall take such action as is necessary and required to ensure that vehicular and pedestrian traffic to and from licensee's business premises does not unduly disrupt normal traffic flow on the public roadways in the vicinity of the business premises and neither the public nor private property is obstructed by parking by patrons of the licensee.

(Amend. of 2-18-2003; Amend. of 11-6-2009(2); Ord. of 7-19-2016(1))

EXPLANATION OF DOCUMENTS:

Red language equals added text. Struck through language equals deleted text.

Chapter 66 - ZONING

Sec. 66-73. - Development standards.

- (a) Minimum lot size: 5 acres.
- (b) Minimum road frontage: 50 feet. On a cul-de-sac: 40 feet.
- (c) Minimum lot width at the building setback line: 100 feet.
- (d) Minimum setback requirements for the principal structure are as follows:
 - (1) Front setback: 30 feet
 - (2) Side setback: 20 feet.
 - (3) Rear setback: 20 feet. From lake, creek, or river: 100 feet.
 - (4) State Hwy/Main Arterial Road setback: 50 feet
- (e) Minimum setback requirements for allowed accessory uses, including accessory buildings, decks, porches, carports, garages, swimming pools and other allowed accessory uses are as follows:
 - (1) Front setback: 30 feet
 - (2) Side setback: 20 feet.
 - (3) Rear setback: 20 feet
 - (4) State Hwy/Main Arterial road setback: 50 feet
- (f) Maximum height of all structures: 35 feet from highest point of grade for any residential structures, 45 feet from highest point of grade for any non-residential structures (except silos or water towers).
- (g) Minimum residential heated floor area:
 - (1) Dwelling, Single-Family Detached: 1,000 square feet
 - (2) Dwelling Manufactured Home: 600 square feet.
- (h) Minimum off-street parking spaces is two spaces for the principal use and one additional off-street space for each 1,000 square feet of accessory use.
- (i) Up to one family accessory dwelling unit is permitted per lot.
- (j) A maximum of three tenant dwellings.
- (k) Slaughterhouses are only allowed on a minimum of 20 acres; not allowed on existing nonconforming lots of record.
- (1) Racetracks are not allowed on existing nonconforming lots of record.

(m) Maximum lot coverage by impervious surface: 35 percent

Sec. 66-97. - Development standards.

- (a) As to all uses other than single-family dwelling, duplex, triplex, and quadruplex, minimum parcel size: 20 acres (with community water and an approved EPD septic system or sewer).
- (b) Total parcel size, if commercial is included, must have a minimum of 50 acres.
- (c) As to all uses other than single-family dwelling, duplex, triplex, and quadruplex, minimum lot width shall not be less than 500 feet, excluding the first 200 feet of lot depth from the road.
- (d) Minimum requirements are dependent on what can be determined from the concept plan with respect to how the proposed development relates to surrounding properties and what efforts and design solutions are in place to mitigate potential adverse effects on the natural environment, and how the development utilizes the topography to best achieve a harmonious design.
 - (1) As to all uses other than single-family dwelling, duplex, triplex, and quadruplex, a 50-foot-wide natural undisturbed buffer or a berm, replanted where sparsely vegetated, shall exist adjacent to all property lines.
 - (2) Minimum setback from lake, creek or river: 100 feet.
 - (3) Environmentally sensitive areas, i.e. wetlands, flood zones, etc. These areas shall be demarcated in the field and shall remain undisturbed.
 - (4) All drainage courses shall remain pristine with 25-foot-wide buffers on each side.
 - (5) No vehicle parking areas shall exist between the proposed buildings and the boundary property lines.
 - (6) Maximum lot coverage by buildings: 35 percent.
- (e) Maximum density per lot is eight dwelling units per acre with 35 percent open space or ten units per acre with 50 percent open space.
- (f) Minimum heated floor area: 1,000 square feet.
- (g) Building height: Maximum height of all structures: 35 feet highest point of grade for any residential structures, 45 feet from highest point of grade for any non-residential structures. Three stories.
- (h) Minimum off-street parking space: Two spaces per dwelling unit. The director shall determine the number of off-street parking spaces necessary for any recreational facility, depending on the number of people the health department determines can be in the pool areas and the fire marshal determines the occupancy rating for any building. Parking for the commercial portion shall be one space for each 200 square feet of total commercial floor area. Parking shall be provided on the same lot as the use it serves.
- (i) Accessory buildings: Maximum of two per lot, excluding one garage, or carport and one well house.

TEXT AMENDMENTS TO THE PUTNAM COUNTY CODE OF ORDINANCES

(j) maximum lot coverage by impervious surface: 45 percent

(Res. of 7-17-2007(4); Amend. of 3-18-2008; Amend. of 4-17-2012(2); <u>Amend. of 9-17-2013(2)</u>)

Lot Dimensions	R-PUD	C-PUD	
Minimum Lot Area	15 acres	25 acres	
Minimum Lot Width	As established in an approved	As established in an	
Minimum Lot Frontage	concept plan	approved concept plan	
Setbacks			
Principal Building			
Front	As established in an approved	As established in an	
	concept plan	approved concept plan	
Side	10 feet	10 feet	
Rear	10 feet; 65 feet if property is	10 feet; 100 feet if	
	along a lake, river, or creek	property is along a lake,	
		river, or creek	
		(commercial use); 65 feet	
		if residential use.	
State Hwy or Arterial	50 feet	50 feet	
Accessory Building			
From Principal Structure	As established in an approved	As established in an	
	concept plan	approved concept plan	
Front	Not Permitted	Not Permitted	
Side	10 feet if less than 100 sf		
Rear	20 feet if greater than 100 sf		
Maximum Height			
Principal	35 feet from highest point of grade	35 feet from highest point of grade for any residential structures, 45 feet from highest point of grade for any non- residential structures.	
Accessory			
Minimum Floor Area			
Single Family Detached	1,000 sf	1,000 sf	
Single Family Attached	1,000 sf	1,000 sf	
Manufactured Home			
One-Bedroom Unit	700 sf	700 sf	
Two-Bedroom Unit	900 sf	900 sf	
Three or More Bedroom Unit	1100 sf	1100 sf	

Sec. 66-118 Development Standards

TEXT AMENDMENTS TO THE PUTNAM COUNTY CODE OF ORDINANCES

Impervious Surface Coverage	As established in an approved	As established in an	
	concept plan	approved concept plan	
Residential Density	8 dwelling unit maximum per	8 dwelling unit maximum	
	acre	per acre	
Land Use Mix	Residential – 100%	Residential: Minimum of	
		25% of total acreage	
		Commercial: Minimum of	
		25% of total acreage ¹	
Water and Sewer	Must be connected to a central	Must be connected to a	
	water supply and sewer system	central water supply and	
		sewer system	

¹Minimums are determined by floor area of interior spaces for each use category

EXPLANATION OF DOCUMENTS:

Red language equals added text. Struck through language equals deleted text.

APPENDIX D - SHORT TERM VACATION RENTAL

Sec. 4. - Application; fee.

- a. An application for a short term vacation rental certificate shall be submitted, under oath, on a form specified by the planning & development director, or their designee, accompanied by a \$25.00 non-refundable application fee as set forth by the county clerk's office board of commissioners, which shall include at a minimum the following information or documentation:
 - 1. The name, address, telephone and email address of the owner(s) of record of the dwelling unit for which a certificate is sought. If such owner is not a natural person, the application shall identify all partners, officers and/or directors of any such entity, including personal contact information;
 - 2. The address of the unit to be used as a short term vacation rental;
 - 3. The name, address, telephone number and email address of the short term vacation rental agent, which shall constitute his or her 24-hour contact information and who shall:
 - a. Be reasonably available to handle any problems arising from use of the short term vacation rental unit;
 - b. Appear on the premises within 24 hours following notification from the planning and development director, or his/her designee, of issues related to the use or occupancy of the premises.
 - c. Receive and accept service of any notice of violation related to the use or occupancy of the premises; and
 - d. Monitor the short term vacation rental unit for compliance with this chapter;
 - 4. The owner's sworn acknowledgment that he or she has received a copy of this section, has reviewed it and understands its requirements;
 - 5. The owner shall state the maximum occupancy for the residence, which shall be the same number as advertised and marketed to potential renters by or on behalf of the owner;
 - 6. The owner's agreement to use his or her best efforts to assure that use of the premises by short term vacation rental occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties;
 - 7. A copy of an exemplar agreement between the owner and occupant(s) which obligate the occupant to abide by all of the requirements of the chapter, and other county ordinances, state and federal law, and that such a violation of any of these rules may result in the immediate termination of the agreement and eviction from the premises, as well as potential liability for payment of fines levied;

- 8. Proof of the owner's current ownership of the short term vacation rental unit; and
- 9. Proof of homeowner's insurance.
- b. Registration under this code section is not transferrable and should ownership of a short term vacation rental change, a new application is required, including application fee. In the event of any other change in the information or facts provided in the application, the holder of the short term rental certificate shall amend the filed application without payment of any additional application fee.

File Attachments for Item:

- 8. Consent Agenda
- a. Approval of Minutes February 5, 2021 Regular Meeting (staff-CC)
- b. Approval of Minutes February 5, 2021 Retreat (staff-CC)
- c. Approval of 2021 Alcohol Licenses (staff-CC)

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A & Eatonton, GA 31024

Minutes

Friday, February 5, 2021 \0000 9:00 AM Putnam County Administration Building - Room 203

The Putnam County Board of Commissioners met on Friday, February 5, 2021 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

Chairman Billy Webster Commissioner Gary McElhenney Commissioner Daniel Brown Commissioner Bill Sharp Commissioner Jeff Wooten

STAFF PRESENT County Attorney Adam Nelson County Manager Paul Van Haute County Clerk Lynn Butterworth

Opening

Welcome - Call to Order
Chairman Webster called the meeting to order at approximately 9:00 a.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

Approval of Agenda
Motion to approve the Agenda.
Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.
Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

3. Invocation - Rev. Ford G'Segner Rev. Ford G'Segner gave the invocation.

4. Pledge of Allegiance (JW)

Commissioner Wooten led the Pledge of Allegiance.

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February 5, 2021		

5. Special Presentations

a. Alice Walker Proclamation

The commissioners presented a proclamation to Alice Walker in recognition of her 77th Birthday and her contributions to Eatonton-Putnam County. Rev. Simone Jones and her daughter Adia Jones accepted the proclamation on Ms. Walker's behalf.

(Copy of proclamation made a part of the minutes on minute book page _____.)

b. GPSTC Recognition

County Manager Van Haute and Fire Chief McClain thanked Ariel Covington for her outstanding work that was recently recognized by the Georgia Public Safety Training Center. Our regional representative for GPSTC was here for training and let us know that Ms. Covington submits perfect paperwork. He explained that he represents 72 departments and only five of them are 100% compliant, with Putnam County being one of those five.

Regular Business Meeting

6. Public Comments

Mr. George Kelecheck recognized and thanked several county employees that he has had recent contact with. He also inquired about disposing of some outdated Sheriff's cars at the shop and getting some money for them.

7. Consent Agenda

- a. Approval of Minutes January 19, 2021 Regular Meeting (staff-CC)
- b. Approval of Minutes January 22, 2021 Called Meeting (staff-CC)
- c. Approval of Minutes January 28, 2021 Called Meeting (staff-CC)
- d. Approval of 2021 Alcohol Licenses (staff-CC)
- e. Authorization for Chairman to sign Judicial Alternatives of Georgia Probation Services Agreement for Putnam County Superior Court (Judge Trammell)

Motion to approve the Consent Agenda.

Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp. Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of documents made a part of the minutes on minute book pages ______ to _____ to

8. Approval to allow employees to convert vacation leave in excess of 240 hours into a 401/457 Plan (staff-CM/HR)

County Manager Van Haute explained that this started several years ago to mitigate the pension liability and exposure. It gives employees two choices: pay vacation leave in excess of 240 hours to the employee at their retirement by additional time of service or convert them into a 401/457 plan each year.

Motion to allow employees to convert vacation leave in excess of 240 hours into a 401/457 plan.

Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney. Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Draft Minutes	Page 2 of 4	
February 5, 2021		

9. Request from PDA to allow the BOC to proceed with engineering and construction of the right turn lane on Dennis Station Road (BS/JW)

Interim Economic Development Director Pat Topping talked about Interfor and their recent growth, which will double the number of truck loads that they process to about 560 a week. This new lane on Dennis Station Road will help tremendously to keep them out of the travel lane. **Motion to approve the request from PDA to allow the BOC to proceed with engineering and construction of the right turn lane on Dennis Station Road. Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

10. Authorization for Chairman to sign Settlement Agreement between Putnam County and Pittman Construction Company (staff-CM)

County Manager Van Haute explained that an 80,000 pound vehicle, owned by Pittman Construction, crossed over our 5 ton bridge on Crooked Creek Road and this agreement, which has been reviewed by the County Attorney, is for repairing the bridge.

Motion to authorize the Chairman to sign the Settlement Agreement between Putnam County and Pittman Construction Company.

Motion made by Commissioner Brown, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of agreement made a part of the minutes on minute book pages ______ to _____.)

Reports/Announcements

11. County Manager Report

County Manager Van Haute reported the following:

- Paramedic Ronnie Franklin is doing well after spending 110 days in the hospital with COVID-19.
- Georgia DNR has advised that our splash pad grant has been approved to move to the next round thanks to MGRC for helping with this grant application.
- 12. County Attorney Report No report.

13. Commissioner Announcements Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Wooten: none

Chairman Webster: none

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February 5, 2021		

Closing 14. Adjournment Motion to adjourn the meeting. Motion made by Commissioner Brown, Seconded by Commissioner McElhenney. Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Meeting adjourned at approximately 9:43 a.m.

ATTEST:

Lynn Butterworth County Clerk Billy Webster Chairman

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February 5, 2021		

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A & Eatonton, GA 31024

Retreat Minutes Friday, February 5, 2021 \diamond 1:00 PM <u>Putnam County Administration Building – Roo</u>m 204

The Putnam County Board of Commissioners met for a Retreat on Friday, February 5, 2021 at approximately 1:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT Chairman Billy Webster Commissioner Gary McElhenney Commissioner Daniel Brown Commissioner Bill Sharp Commissioner Jeff Wooten

STAFF PRESENT County Manager Paul Van Haute County Clerk Lynn Butterworth

Call to Order

Chairman Webster called the retreat to order at approximately 1:00 p.m. (Copy of notice and agenda made a part of the minutes on minute book pages ______ to _____.)

Pledge of Allegiance

Commissioner Wooten led the Pledge of Allegiance.

Retreat

The major topics discussed by the board included the following: voting, motions, agendas, meeting protocol, email etiquette, redistricting, and LOST negotiations. No action was taken.

Adjournment

Chairman Webster adjourned the Retreat at approximately 4:59 p.m.

ATTEST:

Lynn Butterworth County Clerk Billy Webster Chairman

Draft Retreat Minutes	Page 1 of 1	
February 5, 2021		



Office of the County Clerk 117 Putnam Drive, Suite A & Eatonton, GA 31024 706-485-5826 (main office) & 706-485-1877 (direct line) & 706-923-2345 (fax) <u>lbutterworth@putnamcountyga.us</u> & <u>www.putnamcountyga.us</u>

Approval of 2021 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk's office) have been approved by the Sheriff, Fire Marshal and/or Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	License Type
Hiren Patel	KC's Food Mart	406 Pea Ridge Road	Retail Package: Malt Beverages and Wine
Charles Eisele	Copperwood Pizza	105 Clack Circle Drive	Retail Consumption on Premises: Malt Beverages and/or Wine
Jarrod Clark	Cuscowilla Clubhouse	465 Cuscowilla Drive	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Jarrod Clark	Cuscowilla on Lake Oconee	126 Cuscowilla Drive	Retail Package: Malt Beverages and Wine
Jarrod Clark	Cuscowilla on Lake Oconee – The Turn	463 Cuscowilla Drive	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
John White	Lake Oconee Elks Lodge	1116 Lake Oconee Parkway, Suite 2070	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Anila Ali	Long Shoals Country Store	1093 Sparta Highway	Retail Package: Malt Beverages and Wine
Anila Ali	Long Shoals Package	1093 Sparta Highway, Suite B	Retail Package: Malt Beverages and Wine and Distilled Spirits

File Attachments for Item:

9. Approval of Right-of-Way Permit Applications from Ficoa Communications for work on Old Phoenix Road NE and Pea Ridge Road SE (staff-CC)

RECEIVED By Lynn Butterworth at 8:09 am, Feb 08, 2021

ial Use Only nit No



now what's below. Call before you dig.

PUTNAM COUNTY

RIGHT-OF-WAY PERMIT APPLICATION

Date:			
CONTRACTOR NAME: Ficoa Con	nmunications	TELEPHONE NO.	678-482-5100
WORK TO BE DONE ON R.O.W. OF	Old Phoenix Rd NE	AND	
DESCRIPTION OF WORK: Build new aerial by the EMC.	strand with a fiber optic cable lashed to it.	Attaching to existing Tri-County E	MC poles. Set anchors where required
DATE WORK TO BEGIN: 02/10/21			
COMPLETION DATE: 03/03/21			
ANY CRANE/BOOM LIFTING DEVICE OF IF YES – PLEASE PROVIDE A SKETCH OF WITH THIS APPLICATION.			
WORK AREA UNDER THIS PERMIT IS		^{25,297'} LENGTH	WIDTH
DOES YOUR BOND COVER PATCH WO	ORK YES	NO NO	and the second se
WILL THIS PERMIT REQUIRE BORING	YES	NO	
WILL YOU NEED TO CLOSE A ROAD	YES	NO NO	
WILL YOU NEED TO CUT A SIDEWALK	YES	NO	
Note: Permittee shall comply in who CODES & ORDINANCES. The closing of any road requires a ske County Public Works Department.			
Applicant: Frank J. Hamilton, III	Contact, If not A	oplicant Cory Deck	
Company Name: Ficoa Communicati			ax: <u>N/A</u>
Mobile Phone: <u>404-695-4882</u>	Address: 5135 Carson Cour	t	
City: Buford	State: <u>Georgia</u>	Zip Code: <u>30518</u>	























Figure 6H-3. Work on the Shoulders (TA-3)



Typical Application 3







Figure 6H-4. Short-Duration or Mobile Operation on a Shoulder (TA-4)





PUTNAM COUNTY

RIGHT-OF-WAY PERMIT APPLICATION

Date: 02/10/21				
CONTRACTOR NAME: Ficoa	a Communication	ns	TELEPHONE NO.	678-482-5100
WORK TO BE DONE ON R.O.W. O	Pea	a Ridge Road SE	AND	
DESCRIPTION OF WORK: Build new				
by the EMC. There will be one span o	f overlash. New	build is 14,773' and c	overlash is 358' for a total	of 15,161'
DATE WORK TO BEGIN: 03/15/21				
COMPLETION DATE: 04/09/21				
ANY CRANE/BOOM LIFTING DEVI	CE OR SCAFFC	RLDING TO BE US		ES 🔽 NO
IF YES – PLEASE PROVIDE A SKET				
WITH THIS APPLICATION.				
WORK AREA UNDER THIS PERMIT	IS APPROXIM		^{15,161} ' LENGTH	WIDTH
DOES YOUR BOND COVER PATCH		YES	NO	
WILL THIS PERMIT REQUIRE BORI		YES	NO	
WILL YOU NEED TO CLOSE A ROA		YES	NO NO	
WILL YOU NEED TO CUT A SIDEW		YES	NO	
Note: Permittee shall comply in v	And an and a state of the second s			
CODES & ORDINANCES.	whole when the	s permit, which is	issued in accordance	
The closing of any road requires a	sketch to be	submitted and alt	ernate route to be app	proved by the Putnam
County Public Works Department				
Applicant: Frank J. Hamilton, III			lt Conv Dook	1
		Contact, If not A	oplicant Cory Deck	
Company Name: Ficoa Commun	ications	Telephone:		
Company Name: Ficoa Commun Mobile Phone: ⁴⁰⁴⁻⁶⁹⁵⁻⁴⁸⁸²		678-482-5100	Fi	ax: <u>N/A</u>
		5135 Carson Cour		
City: Buford	State: _G	eorgia	Zip Code: <u>30518</u>	



Know what's below. Call before you dig.
























Figure 6H-3. Work on the Shoulders (TA-3)







-



Figure 6H-4. Short-Duration or Mobile Operation on a Shoulder (TA-4)



File Attachments for Item:

10. Approval of Right-of-Way Permit Applications from ESG for work on Pea Ridge Road and Glenwood Springs Road (staff-CC)





PUTNAM COUNTY

RIGHT-OF-WAY PERMIT APPLICATION

Date: 2-9-2021				
CONTRACTOR NAME: EPWS	A/ESG	TELEPHONE NO.	706-485-5252	
WORK TO BE DONE ON R.O.W. OF	Pea Ridge Road	AND	Pea Ridge Road	
DESCRIPTION OF WORK: Contractors) linear feet of 12 inch v	water main to provide water	
service to The Overlook at Pe	aridge subdivision.			
DATE WORK TO BEGIN: Est. May				
COMPLETION DATE: Est. Septem	ber 2021			
ANY CRANE/BOOM LIFTING DEVICE	OR SCAFFORLDING TO BE USE	ED ON SITE	ES 🔽 NO	
IF YES – PLEASE PROVIDE A SKETCH	OF LOCATION OF EQUIPMENT	& SAFETY MEASURE	S <mark>MUST</mark> BE SUBMITTED	
WITH THIS APPLICATION.				
WORK AREA UNDER THIS PERMIT IS		3,400 LENGTH	<u>10</u> width	
DOES YOUR BOND COVER PATCH W	ORKYES			
WILL THIS PERMIT REQUIRE BORING				
WILL YOU NEED TO CLOSE A ROAD	_ YES	NO *		
WILL YOU NEED TO CUT A SIDEWALK	YES	NO		
Note: Permittee shall comply in who	ble with this permit, which is	issued in accordance	with PUTNAM COUNTY	
CODES & ORDINANCES.	atch to be submitted and alte	ornato routo to bo an	around by the Dutnam	
The closing of any road requires a sk County Public Works Department.		ernate route to be ap	proved by the Putham	
Dries Deslittle				
Applicant: Brice Doolittle	Contact, If not Ap	oplicant		
	Telephone:		700 405 0000	
Company Name: EPWSA/ESG O	-		ax: 706-485-8026	
Mobile Phone: 706-399-1238	Address: 663 Godfrey			
City: Eatonton	State: GA	Zip Code: 31024		
As the work area gets closer to the line termination point a			ne termination point and	
Know what's below. Call before you dig.	the road is bored	under a single lane	approximately 500 feet	
		d to be closed while	•••	
	occurs.			







Know what's below. Call before you dig.

PUTNAM COUNTY

RIGHT-OF-WAY PERMIT APPLICATION

Date: 02/09/2021		_		
CONTRACTOR NAME:	EPWSA/ESG	_	TELEPHONE NO.	706-485-5252
WORK TO BE DONE ON R.O		nwood Springs Road	AND	Loblolly Drive
DESCRIPTION OF WORK: E	PWSA Personnel wil	l install approximate	ly 860 linear feet of 2	inch water main to provide
water service to sever	al residents livin	g on Glenwood	Springs Road.	
DATE WORK TO BEGIN: 02				
COMPLETION DATE: Est.	02/26/2021			
ANY CRANE/BOOM LIFTING	DEVICE OR SCAFFC	ORLDING TO BE USE	D ON SITE 🛛 🗌 Y	ES 🔽 NO
IF YES – PLEASE PROVIDE A	SKETCH OF LOCATIO	ON OF EQUIPMENT	& SAFETY MEASURE.	S <u>MUST</u> BE SUBMITTED
WITH THIS APPLICATION.				
WORK AREA UNDER THIS P	ERMIT IS APPROXIM	1ATELY	<u>900 ft</u> length	6 ft WIDTH
DOES YOUR BOND COVER PATCH WORK				
WILL THIS PERMIT REQUIRE	E BORING	YES	NO	
WILL YOU NEED TO CLOSE	A ROAD	YES	NO NO	
WILL YOU NEED TO CUT A S	SIDEWALK	YES	NO	
Note: Permittee shall com	ply in whole with thi	is permit, which is is	ssued in accordance	with PUTNAM COUNTY
CODES & ORDINANCES.				
The closing of any road requires a sketch to be submitted and alternate route to be approved by the Putnam				
County Public Works Depar	rtment.			
Applicant: Brice Doolit	ttle	Contact, If not Ap	plicant	
		Telephone:		
Company Name: EPWS	SA	ESG Operation	ns F	_{ax:} 706-485-8026
Mobile Phone: 706-399-1	1238 Address	s: 663 Godfrey F	Road	
City: Eatonton	State: C		Zip Code: 31024	



File Attachments for Item:

11. Recommendation for Appointment to the Hospital Authority - Post 4 (staff-CC)

NAME	ADDRESS	POST	OCCUPATION	EDUCATION	GOV'T EXPERIENCE	APPLICATION DATE
				Brandon Hall in		
				Dunwoody; CGTC-EMT		
William Cooper			VP of Rossee	Certificate; GPSTC-	Putnam County Coroner;	
Rainey, Jr.	125 Pearl Moon Drive	4	Oil Co., Inc.	Coroner	Eatonton DDA	11/10/2020
				Masters in Healthcare	Worked in four not-for-profit	
				Admin; BS in Public	hospitals that were county	
David J. Owens	116 Rock Springs Road	4	Retired	Health	related	11/20/2020
				Emory University BBA	Former Chairman of Putnam	
Tom Thompson	103 Greensboro Road	4	Retired	Finance and Accounting	County BOC	1/14/2021
				40+ years in healthcare		
Nancy Chaklos	120 S. Leisure Lane	4	RN	industry	None	1/29/2021



117 Putnam Drive, Suite A ◊ Eatonton, GA 31024 706-485-5826 www.putnamcountyga.us

NOTICE

The Putnam County Board of Commissioners is seeking Putnam County residents interested in serving on the **Hospital Authority of Putnam County**. There are two vacant positions, Posts 4 and 7.

Interested persons should submit an **application** to the Putnam County Board of Commissioners, 117 Putnam Drive, Suite A, Eatonton, Georgia 31024. Applications will be accepted until the positions are filled. The board application form can be found on the county website at www.putnamcountyga.us (in the "How Do I") section or by calling the above number.

01/14/2021 & 01/21/2021

HOSPITAL AUTHORITY

<u>MEMBER</u>		TERM EXPIRES
Mrs. Glenda Ridley 428 Milledgeville Road Eatonton, GA 31024	Post 1	2/28/2023
Jerry Gregory, Jr Chairman P. O. Box 3355 Eatonton, GA 31024	Post 2	2/28/2023
Jeff Hodge 282 W. River Bend Drive Eatonton, GA 31024	Post 3	2/28/2025
Tom Thompson 103 Greensboro Road Eatonton, GA 31024	Post 4	2/28/2021
Tony Franklin 187 Lower Harmony Road Eatonton, GA 31024	Post 5	2/28/2023
Judy Fain 536 River Lake Drive Eatonton, GA 31024	Post 6	2/28/2023
Robert D. Betzel, D.D.S. 408 N. Madison Avenue Eatonton, GA 31024	Post 7	2/28/2021
Daniel Brown	BOC Liaison	12/31/2024



RECEIVED By Lynn Butterworth at 1:15 pm, Nov 10, 2020

117 Putnam Drive, Suite A & Eatonton, GA 31024 706-485-5826 & 706-923-2345 fax www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: William Cooper Rainey Jr	706-485-2012 Home Phone:
125 Pearl Moon Dr Address:	706-485-4771 Work Phone:
Eatonton, Ga 31024	Cell Phone:
Occupation: VP of Rossee Oil Co , Inc	E-mail:
I would like to apply for appointment to the follo Putnam General Hospital Authority	wing Board, Committee, or Authority
Which district do you live in?	2 3 4 tended Gatewood Schools, Brandon Hall in Dunwoody.
Briefly explain your educational background C G T C Certificate in Emergency Medical Technician, GPST	
Are you an owner or officer in any business or co If yes, please list the name and activity of the bus	
VP & National Manager of Emergency Fueling to	
Please explain any previous experience with State I serve as the elected Coroner for Putnam and S	
Briefly explain why you seek this appointment: _ I served in several different aspects of this community	and this is another way that I would like to serve.
I fill like I could bring some new fresh ideas and s	strength to our Hospital for years to come.
If appointed, I agree to serve.	
1017	11-10-2020
Signature	Application Date
tTL is a light of a should be submitted to the Dute	county Roard of Commission of A 1111

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NOV20 20 12:28PM

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117 Putnam Drive, Suite A & Eatonton, GA 31024 706-485-5826 & 706-923-2345 fax www.putnamcountyga.us
APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES
Name: David J. Owens Home Phone: 706-484-5193 Address: IIGROCK Springs Rd Work Phone: Cell Phone: Eqtention: Refined E-mail:
I would like to apply for appointment to the following Board, Committee, or Authority: <u>Putnam General Hoppital Board</u>
Which district do you live in? Briefly explain your educational background <u>Masters in Health care</u> <u>Namin</u> <u>Med. Univ. of S.C.</u> , <u>B.S. in fublic Health</u>
Are you an owner or officer in any business or corporation?
Please explain any previous experience with State or Local Government: Norked in Public Hey/th 9 years, and in 4 Not-for-Profit hospitals that were county related~25 yist (some "for profit" work of Briefly explain why you seek this appointment: I would like to apply my experience in hospitals, insurance and monaged care to help my community a hospital be more successful.

If appointed, I agree to serve.

wens Signature

Not 20, 2020 Application Date



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117 Putnam Drive, Suite A 706-485-5826 ◊ 70 www.putname	06-923-2345 fax
APPLICATION FOR BOARDS, CO	MMITTEES, & AUTHORITIES
Name: Tom Thompson	Home Phone: (701) 485-6387
Address: 103 Greensbarn Al	Work Phone:
Eatorton GA 3/024	Cell Phone:
Occupation: <u><u><u>f</u>efirel</u></u>	E-mail:
I would like to apply for appointment to the following I Putnen General H	Board, Committee, or Authority:
Which district do you live in? 🗆 1	
Briefly explain your educational background	raduate Emory University
BBH Finance a	
Are you an owner or officer in any business or corporat	tion?
If yes, please list the name and activity of the business	
Please explain any previous experience with State or Lo	ocal Government:
Patrien County BD	C
Briefly explain why you seek this appointment:	- educational business,
and sovermentel and	
This month I me m	haspital survive and there .
If appointed, I agree to serve.	
Jan Shongen	- Junuary 14, 202)
Signature /	Application Date



APPLICATION FOR BOARDS, COM	MMITTEES, & AUTHORITIES		
Name: Nancy Charlos	Home Phone: 706.485-0387		
Address: 1205. LEISLIE, Lane Milledgebille, Gr 31061	Work Phone: \mathcal{N}		
Occupation: RV	Cell Phone: E-mail		
I would like to apply for appointment to the following Board, Committee, or Authority: Hospital Authority Which district do you live in? 1 2 3 4 Of 54 R Briefly explain your educational background 404 years in healthcape inclustry with both provider and pupt environments. Are you an owner or officer in any business or corporation? Yes No If yes, please list the name and activity of the business or corporation:			
Please explain any previous experience with State or Lo	cal Government: <u>かられ</u>		
Briefly explain why you seek this appointment: Protound interest in Survival of our hospital.			
If appointed, I agree to serve.) Signature	Application Date		

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File Attachments for Item:



Putnam County Board of Commissioners

Agenda Item Request Form

DATE OF MEETING REQUESTED: Tuesday February	16, 2021			
REQUEST BY: Thomas C McClain				
AGENDA ITEM: Putnam County Fire Department				
Pierce 100' Midmount Tower on Velocity	Chassis			
AGENDA ITEM TYPE: Presentation Discussion	Action*			
Other (Please Specify)				
*ACTION REQUESTED: Approval for purchase				
SUPPORTING DOCUMENTATION PROVIDED: 🖌 Yes	No No			
BUDGET/FUNDING INFORMATION:	ver a 10 year period			
FACTS AND/OR ISSUES: Equipmnet purchased under a publicly solicited contract.				
Purchase made with a Pierce tax exempt lease purchase.				
Purchase price spread out over ten year term				
10 annual payments.				





PROPOSAL OPTION LIST

Equipment Proposal

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety Equipment of Georgia, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: January 26, 2021 ("Proposal Date") Customer: Putnam Co. GA ("Customer")

Customer Address: Eatonton GA

Quantity	Product Description & Options	Price
1	Pierce 100' tower on Velocity chassis	\$1,420,100.00
1	additional discount	(\$20,000.00)
1	Pre-pay discount (100%)	(\$52,800.00)
1	Equipment	\$125,000.00
	Purchase Price:	\$1,472,300.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately <u>14</u> (months) after Company receives Customer's acceptance of this Proposal as defined below.

Other: Pricing is based on NPP.GOV price schedule. Includes travel and performance bond

Unless accepted within 30 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: <u>Putnam Co. GA</u>	Ten-8 Fire & Safety Equipment of Georgia, LLC	
By:	By:	
Title:	Title: Authorized Sales Representative	
Print:	Print:	
Date:	Date:	

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Tax Exempt Lease Purchase

SALES ORGANIZATION:	Ten-8 – Jeff Amlong	1/27/2021
LESSEE:	Putnam County	Contact information:
TYPE OF EQUIPMENT:	(1) Pierce Aerial	Michele Zitko
AMOUNT TO FINANCE:	\$1,472,300.00 (includes equipment)	Locator: B4-B230-06-07
CUSTOMER DOWNPAYMENT:	\$0.00	155 East Broad St
TRADE-IN:	\$0.00	Columbus, OH 43215
DELIVERY TIME:	Approximately 13-15 mos	Ph: (800) 820-9041 ext. 2
PAYMENT MODE:	Annual In Arrears	Fax:(866) 221-7894
FIRST PAYMENT DUE DATE:	At delivery then on lease anniversary date thereafter	michele.zitko@pnc.com
LEASE COMMENCEMENT DATE:	Upon contract signing	

Term	10 years
Number of Payments	10 Annual
Payment Amount	\$168,934.04
Rate	2.56%

NOTE: All lease documents must be fully executed within 7 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

•LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest

AUTHORIZED SIGNORS: The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for seven (7) days from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent three years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by:

Proposal submitted by _____





PERFORM. LIKE NO OTHER.

ASCENDANT[®] 100' HEAVY-DUTY AERIAL TOWER



Maximized maneuverability, drivability, operability and serviceability.

100' AERIAL TOWER BROCHURE

Overview

In the market for a mid- or rear-mounted tower? Take a look at the new Pierce Ascendant 100' Heavy-Duty Aerial Tower with its market disrupting maneuverability, drivability, operability and serviceability.

Reaching heights of 100' vertically and 93' horizontally, the Ascendant 100' Aerial Tower packages a 5-section heavy-duty steel tower onto a vehicle with a low overall height of 10'10" and length of only 41'5" with a rear overhang of a rear-mount that minimizes tail-swing, it offers superior maneuverability and greater visibility.

The Ascendant 100' Aerial Tower is available on a variety of custom chassis and body styles to meet your department's needs. Its integrated ground pads eliminate time spent throwing ground pads, so setup is streamlined and faster than any other aerial on the market. Configured as shown, it outperforms with a 1,000 lb tip load capacity, up to 20-degree below grade operation, and a below grade 50-degree scrub area. All of this is accomplished at a mere 20' set-back from the building.



File Attachments for Item:

13. Authorization for Chairman to sign Technical Assistance letter to MGRC regarding zoning map updates (staff-P&D)

February 16, 2021

Ms. Laura Mathis Executive Director Middle Georgia Regional Commission 175 Emery Highway, Suite C Macon, GA 31217

Dear Ms. Mathis:

Putnam County requests technical assistance for the Planning & Development Department for a zoning map update. Please contact Lisa Jackson, Planning & Development Director, regarding this application.

Thank you for your assistance in this matter.

Sincerely,

Billy Webster, Chairman Putnam County Board of Commissioners